

Regulation

1. General terms

- 1.1 These Regulation specifies the use conditions of the demo version of the imMedia Platform (hereinafter referred to as „imMedia Platform” or „Platform”).
- 1.2 The Platform is available at the following address <https://immedia.power.com.pl/>.
- 1.3 The owner of the Platform is IFIRMA SA [Plc] with its registered office in Wrocław at ul. Grabiszyńska 241B, Poland.
- 1.4 The User before starting to use the Platform’s demo, is obliged to familiarize with the Regulation and follow its terms.
- 1.5 Starting to use of the demo Platform means acceptance of the Regulation.

2. Definitions:

- Administrator – IFIRMA SA with the office in Wrocław (address: ul. Grabiszyńska 241B, 53-234 Wrocław, Poland), registered in the National Court Register maintained by the District Court for Wrocław-Fabryczna, Taxpayer Identification Number NIP 898-16-47-572, National Business Registry Number REGON 931082394, delivering services via electronic way within the scope of the Platform
- Customer - a natural person, a legal person and organizational unit which is not a legal person, whose law regulations grant legal capacity, which makes use of the services provided by the administrator on the policy set in the regulation
- User - a natural person having access to the Platform services
- Account owner – the User who has the right to manage the Clients account
- Personal data - information about an identified or identifiable natural person ("a person, whom the data are concerning")
- Password – string of letter sings, digital or other selected by the User in the registration process, used to secure access to the account
- Account - a collection of resources and rights within the scope of the Platform assigned only to each specific User so that the User can use the Platform Services
- Login - individual and unique email address is a unique User identification in the Platform
- Data processing - execution in the imMedia Platform of an operation or a set of operations on the data in an automated way or non-automated, such as: collection, recordation, organization, sorting, storage, adaptation or modification, download, review, use, disclosure by sending, dissemination or another type of sharing, matching or connecting, limiting or deletion
- Regulation - this document sets out the rules for the delivery of services by electronic means by the Platform’s Administrator
- Registration - actual activity made in the way specified in the Regulation, required for the use of the Platform Services by the User
- Platform – cluster of with each other cooperating IT equipment and software, ensuring processing and storage, and as well as for sending and receiving data via telecommunications networks using the appropriate for the type of network end device,

available at www.immedia.power.com.pl through which the User can perform the guidelines set out in the Regulation.

3. General conditions for the use of the Platform

- 3.1. imMedia Platform can only be used to review the functional system scope.
- 3.2 Both the Administrator and Users are obliged assure the highest degree of professional care and conduct by the use of the Platform services. Access to the account and the services offered within the Platform should have only Users who have made the registration of the account or have got the access to the account assigned by the Owner of the Account.
- 3.3 Administrator and User shall conduct every effort, so that the data collected or transmitted with the use of the imMedia Platform are protected to the extent appropriate to the degree of the risks and the categories of data covered by the protection.
- 3.4 Platform contains a secure, encrypted communication channel between a web browser and a web service using HTTPS protocol.
- 3.5 Using the Platform is prohibited the delivery by the User of any Content prohibited by the legal provisions, including contents promoting violence, defamatory or violating of personality rights and other rights of third parties.
- 3.6 Platform's Administrator does not bear any responsibility for the contents transmitted and stored in the service by Users. The Administrator is entitled to remove them from the Service without liability for any potential damage borne by Users.
- 3.7 The conclusion of the agreement for the delivery of services by electronic means takes place at the moment by the registration and activation of the Clients account and the acceptance of the imMedia Platform Regulation.

4. Privacy policy

- 4.1 Administrator of the personal data is:
IFIRMA SA with its office in Wrocław, 53-234 Wrocław, ul. Grabiszyńska 241B, Poland.
- 4.2 All personal data are collected, stored and processed on the imMedia Platform in accordance with the provisions of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation/GDPR). Provision of data is voluntary.
- 4.3 Personal data are collected, stored and used by IFIRMA SA with the consent of the persons, who them are concerning, in line with the law and compliance and in such a way as to guarantee their safety. The administrator is entitled to use of personal data only and exclusively to ensure the correct support of the Platform Users.
- 4.4 The User has the access right to the content of own personal data, their correction, erasure or processing restrictions, the right to object to the processing, as well as the right to request transfer data. In order to exercise of his rights, the User directs the specific request to the Administrator of the Platform.

5. Complaints

- 5.1 All complaints the Client or the User can direct in writing to the Platform Administrator's address IFIRMA SA ul. Grabiszyńska 241 B, 53-234 Wrocław, Poland or using electronic mail to the address immedia@power.com.pl.
- 5.2 The Complaint should contain the data of the declarant of the complaint which allows to contact with him and information about the service, that the complaint concerns, description of the dysfunction of the service and with it related allegations, the conclusions of the complainant associated with the complaint and possible demands.
- 5.3 Complaints will be processed within 14 days of receiving them by the Operator.
- 5.4 About the claim handling the applicant will be notified in the form in which the complaint was submitted.

6. Final Provisions

- 6.1 Platform's Administrator is authorized to make changes in the content of the Regulation. The current version of it will always be available on the site.
- 6.2 In matters not governed in the Regulation shall be applied the Polish law regulations:
 - a. Personal Data Protection Act of August 29th 1997
 - b. Electronically Supplied Services Act July 18th 2002
 - c. Act of 23th April 1964 The Civil Code
 - d. Regulation of the European Parliament and of the Council (EU) 2016/79 of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and the repeal of Directive 95/46/EC (GDPR).
- 6.3. The Administrator reserves the right to change the Regulation in particular in the case of changes in the legal provisions, the introduction of new functionalities, starting the render of new services, changes of the technical conditions of the render of services or the Administrator's organizational as well as legal changes. Changes in the Regulation come into force on the date of their publication. To agreements concluded before the Regulation amendment applies the Regulation current on the date of concluding the agreement by the User with the Administrator.